



# *Quality & Environmental Health Laboratory*

How to use our new Sample  
Submittal Chain of Custody  
Form

SAMPLE TYPE CODE							
Air		Water				Soil	
Filter	FI	Potable	PW	Marine	MW	Soil	SO
Asbestos	As	Surface	SW	Recreational	RW	Sludge	SD
PM	10	Ground	GW	Trade Effluent	TE	Swabs	SB
Agar Plates	P	Wastewater	WW				
Food - Liquid	LF	Solid	SF	Powder	PF		

# ESL QUALITY & ENVIRONMENTAL HEALTH LABORATORY

Page 1 of 2

## SAMPLE SUBMITTAL CHAIN OF CUSTODY

89 Hope Road, Kingston 6, Jamaica, Tel: 978-6297, 978-6298

Fax (876) 946-3745, E-mail: envirsol@cwjamaica.com

ESLLAB A12

Please complete all fields as best as possible



Each (batch of) sample(s) submitted will be given a unique code, please use this code in all queries related to the submitted samples

Test results to: \_\_\_\_\_  
Company: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_

Sample(s) site: \_\_\_\_\_  
Sampler: \_\_\_\_\_  
Date Collected: \_\_\_\_\_  
Time Collected: \_\_\_\_\_  
Type of Sample: Grab \_\_\_\_\_ Composite \_\_\_\_\_

Sheet \_\_\_ of \_\_\_

Results needed by: Routine 10 working days \_\_\_\_\_

Rush\*by \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Job Number: \_\_\_\_\_

\* Surcharge required

Sample ID	Sample Type	Parameter(s)	# of Containers	QEHL Lab. #	Sample Description	Special Instructions

Input the name you want to give your sample

Use the sample type code key to indicate the type of sample. E.g. For Marine Water write 'MW'

List the parameters you wish tested. Use the table on page 2 as a guide.

Indicate the number of containers submitted for each sample

Each sample submitted will be given a unique code that enables tracking through our lab.

Write out any special instructions or considerations you wish to be given to the sample.

**N.B** Gray areas are for QEHL use only.  
All samples will be discarded 3 days following the submission of the complete Result Certificate/Report.  
Analyses may be subcontracted should the need arise. Where this is done accredited parameters are only sent to accredited Laboratories.  
Submission of samples to our Laboratory implies your agreement to these terms.

Please note this information

Submitted by: _____	Affiliation: _____	Date: _____	Time: _____	Received by: _____	Date: _____	Time: _____
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Created by: \_\_\_\_\_

Issue No.: 2

Revision No.: 1

Approved by: \_\_\_\_\_

Issue Date: September 23, 2013

Revision Date: January 2, 2014

**SAMPLE SUBMITTAL CHAIN OF CUSTODY**

89 Hope Road, Kingston 6, Jamaica, Tel: 978-6297, 978-9519

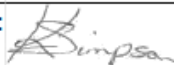

Fax (876) 946-3745, E-mail: [envirsol@cwjamaica.com](mailto:envirsol@cwjamaica.com)



Parameter Key			
Chemical Oxygen Demand	COD	Brix	Bx
Biochemical Oxygen Demand	BOD	Specific Gravity	Spec. Grv
Total Suspended Solids	TSS	Fats Oil & Grease	FOG
Total Dissolved Solids	TDS	Total Aerobic Plate Count	Tapc
Total Phosphorus	T-P	Psuedomonas aeruginosa	Psuedomonas aeruginosa
Total Nitrogen	T-N	Enterococci	Enterococci
Chloride	Cl <sup>-</sup>	Salmonella	Salmonella
Nitrate	NO <sub>3</sub> <sup>-</sup>	Listeria	Listeria
Phosphate	PO <sub>4</sub> <sup>3-</sup>	Yeast & Mould	Y&M
Sulfate	SO <sub>4</sub> <sup>2-</sup>	Escherichia coli	E. Coli
Free Cl <sub>2</sub>	Free Cl <sub>2</sub>	Total Coliform	TC
Ammonia	NH <sub>3</sub>	Faecal Coliform	FC
Total Hardness	T-Hardness		
pH	pH		
Conductivity	Conductivity		
Salinity	Salinity		
Mercury	Hg		
Magnesium	Mg		
Potassium	K		
Sodium	Na		
Calcium	Ca		
Copper	Cu		
Manganese	Mn		
Lead	Pb		
Iron	Fe		

List of Parameters offered by QEHL. This list is just a guide. Contact the lab for more information

NOTE: This list does not include ALL the parameters offered by QEHL please contact the laboratory if you do not see a parameter that you are interested in.

Created by: 	Issue No.: 2	Revision No.: 0
Approved by: 	Issue Date: September 23, 2013	Revision Date: N/A

Thank you for doing  
business with us...

With **QEHL** you can rest  
knowing your data quality is  
assured!!!